

**Minutes of the Little Hoole Parish Council Meeting
held on Monday 8th July 2024, at Walmer Bridge Village Hall**

In attendance: Cllrs L Dryden (Chair), T Wilcock, P Ashby, D Owen. Mr P Cafferkey (Clerk & Responsible Financial Officer); and three members of the public.

1. **Apologies for absence:** Cllrs J Rainsbury, S Rainsbury and S Evald.
2. **To agree the minutes of the last Parish Council mtg held on 10th June 2024:**
The minutes of the Parish Council meeting held on 10th June 2024, were accepted as a true record and agreed unanimously.
3. **To receive declarations of interest:** None.
4. **Matters arising from the minutes of last meeting:** Work on installing the pump in the pond at Old Mill Court is anticipated to start in August 2024.
5. **Public Time - matters raised by members of the public:**
Representatives of Little Hoole School PTA were present to discuss their grant submission for funding towards the removal of the old markings on the school playgrounds and the provision of new markings on the playgrounds to help with sport and play e.g. netball and football markings, a compass etc. Unfortunately, the grant application had been received too late to be included on this month's agenda. However, the grant application was discussed and the Parish Council confirmed that further information was required before the grant application could be formally considered at a future meeting.
It was confirmed that the hedge outside the school on Dob Lane had been cut back approximately a week ago.
6. **Planning Applications:**
 - a) 07/2024/00345/PIP. Land Adjacent to Banks Farm Dob Lane Walmer Bridge PR4 4SU
 - b) 07/2024/00407/HOH. Walmer Hall Dob Lane Walmer Bridge PR4 4SU

The Parish Council had received an objection regarding item a) above. As the date for comments to South Ribble Borough Council Planning was prior to this meeting **it had been previously resolved** by email that the Parish Council would submit a letter of objection; the Clerk confirmed that such a letter had been sent.

As regards item b) above **it was resolved** that no representation would be made.
7. **To approve payments transacted through the bank for June 2024:**

Current a/c June 2024			
Date	Payee	£	Description
03-Jun-24	Direct Debit (GOCARDLESS)	36.96	Monthly website fee
10-Jun-24	B/P to: Acer Gardens	1,537.50	Summer Planting
19-Jun-24	B/P to: Paul Cafferkey	1.50	Clerk's expenses tax mth 3
19-Jun-24	B/P to: Paul Cafferkey	252.67	Clerk's salary tax mth 3
24-Jun-24	B/P to: Walmer Bridge VH	22.00	Rental of Lounge at WBVH, Parish Council mtgs
24-Jun-24	B/P to: James Harrison	290.00	Weeding, strimming etc
24-Jun-24	B/P to: LT Dryden	391.51	Refund to Cllr Dryden re materials for Bio Diversity Project

25-Jun-24	B/P to: Little Hoole PTA	68.65	Grant to Little Hoole PTA for hire of Generator
25-Jun-24	B/P to: Bouncelona	250.00	Grant to Little Hoole PTA re hire of bouncy castle
30-Jun-24	Service Charge	18.00	Bank Charges
Instant Access a/c Jun 2024			
30-Jun-24	Credit Interest	-132.37	Bank Interest

- It was resolved** that the above transactions be approved.
8. **Payments for approval: It was resolved** that the Clerk's claim for June 2024 of 18.26 hours and expenses of £4.60 be approved.
 9. **Payments approved by email or pre-approved and retrospectively noted:** None.
 10. **To approve financial statement as at 30 June 2024.** The Clerk presented the financial statement as at 30th June 2024. At this early stage in the year there are no actual or anticipated abnormal items of expenditure. Little Hoole Parish Council is, therefore, expected to end the financial year within budget. **It was resolved** that the financial statement be approved.
 11. **Confirmation of submission of Annual Governance and Accountability Return (AGAR).** The Clerk reported that the AGAR had been submitted by the required deadline.
 12. **Confirmation of Notice of Public Rights of Inspection.** The Clerk confirmed that the dates of the period for the exercise of public rights to inspect the Parish Council's Accounts for 2023-24 had been set at 17th June to 26th July (inclusive). These dates had been advertised in the Parish Council noticeboards and on the Parish Council's website as legally required.
 13. **Summer Activity Programme – Update:** Cllr Wilcock confirmed that Bouncelona had confirmed that they would supply the bouncy castles as requested by the Parish Council. The summer activities will take place on Thursdays 1st, 8th, 15th and 22nd August on Dob Lane Recreation Park.
 14. **To approve increase in rate of Walmer Bride Village Hall room hire. It was resolved** that the rate increase to £25.00 per meeting be approved.
 15. **To undertake annual review and acceptance of Local Government Association Model Councillor Code of Conduct.** The code of conduct had been distributed to all Councillors, no amendments were considered necessary and **it was resolved** that the code of conduct be re-approved.
 16. **Correspondence.** Email received from Much Hoole Councillor Paul Cocker regarding the poor state of the stile on public footpath FP24, located at the end of Station Road where the vehicle turning spot is next to the landfill gates.
 17. **Information and Updates:** This item is purposefully not recorded; it is to allow councillors a short time to discuss any matters that might result in a future agenda item. No financial or legal decisions are made.
 18. **Date & Time of Next Meeting:** It was agreed that the next meeting is to be held on the 9th Sept, 2024, 7.00pm, Walmer Bridge Village Hall.

Approved as a correct record: Laurence Dryden – Chair – 9 Sept 2024

